Director of Undergraduate Studies Resource Guide

Following are links to information that Directors of Undergraduate Studies will find helpful when advising undergraduate students, as well as when proposing or revising academic degree programs. If you have questions about these topics, please contact Associate Dean Rosie Hernandez.

Regular meetings of Directors of Undergraduate Studies are held to communicate information from the college and to facilitate discussion of issues and ideas related to student success and academic policy. Dates are announced at the beginning of each academic year. The college also communicates via a listserv for LAS Directors of Undergraduate Studies.

ACADEMIC ADVISING

The LAS Academic Advising Center is comprised of full-time professional academic advisors who are available to undergraduate students and serve as representatives of the Dean. Under the college’s two-tiered academic advising model, students have at least two main contacts in the advising center to guide them in navigating their undergraduate academic career: their assigned college advisor and a departmental advisor. LAS assigned advisors support students from orientation to graduation and aid students’ overall academic development and completion of degree requirements. Departmental advisors are available to assist students in navigating the requirements of specific majors or minors. In addition, LAS offers preprofessional advisors to facilitate students’ completion of course requirements for pre-health and pre-law educational goals. LAS advisors share a single online student advising file, which contains advising notes, associated documents, and documented outreach. Students are able to schedule advising appointments online via https://student.las.uic.edu.

LAS Academic Advising

LAS Departmental Advising

LAS Career Development and Major Exploration

LAS Pre-Law Advising

LAS Pre-Health Advising

The Office of Transfer Articulation and Degree Audit provides valuable academic planning tools. The campus’ new degree audit reporting system, uAchieve, has replaced DARSWeb. The downloadable uAchieve Degree Audit Request Guide provides step-by-step instructions on how to access uAchieve and run a degree audit.
STUDENT SUPPORT CENTERS AND PROGRAMS

African American Academic Network (AAAN)

Arab American Cultural Center

Asian American Resource and Cultural Center

CHANCE Program

Counseling Center

Disability Resource Center

Gender and Sexuality Center

Latin American Recruitment and Educational Services Program (LARES)

Rafael Cintrón Ortiz Latino Cultural Center

Native American Support Program

TRIO Academic Support Program

Wellness Center

Women’s Leadership and Resource Center

TUTORING AND ACADEMIC SUPPORT

ACE (Peer Coaching Program)

Economics Club Tutors/Mentors

Honors College Tutoring

Language and Writing Studio

Learning Resource Centers

Math and Sciences Learning Center

Writing Center

EDUCATIONAL AND RESEARCH OPPORTUNITIES FOR STUDENTS

LAS Internship Program

LAS Scholarships

Office of External Fellowships

Liberal Arts and Sciences Undergraduate Research Initiative (LASURI)
Honors Societies

Study Abroad Programs

GUIDE TO COURSE PLANNING AND POLICIES

Course Request System

Courses and General Education Approval

Three-year Drop of Unoffered Courses

Schedule of Classes and Courses Approval Deadlines

GUIDELINES AND POLICIES FOR PROGRAM CREATIONS, REVISIONS, AND ELIMINATIONS

Minimum Degree Credit Hour Requirements

Rules Governing the LAS Major

Rules Governing the LAS Minor

Definition and Guidelines for Degree Program Concentrations

Guidelines and Definitions for Certificate Programs

LAS Program Creation and Revision Procedure

Eliminating or Suspending an Academic Program

Levels of Governance for Program, Curricular, and Unit Proposals

Programmatic Approval Dates for AY 2018-2019, by Committee

OFFICE OF THE DEAN OF STUDENTS

Faculty & Staff Resources

Dealing with Disruptive Students

Assisting Students in Need

Consultation Services

Addressing Academic Misconduct

Addressing Behavioral Issues

Student Assistance and Support Referral Report

As of 2/8/2019